



# Employment Opportunity

**JOB TITLE:** MANAGER OF PREVENTION SERVICES

**DURATION:** FIFTY (50) WEEK CONTRACT (with possibility of long-term employment) SIX (6) MONTH PROBATION

**POSITION SUMMARY:**

Under the supervision of the Director of Family Services, the Manager implements and coordinates a collaborative Prevention Services Program and directs and supervises the Prevention Services teams to ensure effective and efficient services are provided for clients of KSCS.

**QUALIFICATIONS AND KNOWLEDGE/SKILLS/EDUCATION REQUIREMENTS:**

- **Lifestyle must reflect that of a positive role model;**
- Bachelor Degree in Human Services field and five (5) years of experience in management and supervision in related field, or:
- CEGEP preferred in related discipline, or:
- Minimum high school diploma with formal training in Human Services & Community Development and five (5) to seven (7) years management/supervisory work experience in Human Services

**WORKING CONDITIONS:**

- Flexible, 35 hour workweek, some evenings & weekends

**APPLY TO:** Human Resources  
Kahnawake Shakotiiia'takehnhas Community Services  
P. O. Box 1440, Kahnawake, QC J0L 1B0

**CLOSING DATE:** August 6<sup>th</sup>, 2010, at 4:00 p.m.

**Important Note:**

You must include resume, letter of intent, completed Criminal Convictions Check Form, and copies of your certificates/diplomas/degrees along with your completed application form.

Full job description and application forms available at the Kahnawake Shakotiiia'takehnhas Community Services Reception, Kahnawake Services Complex, 2nd Floor. For further information, please call 450-632-6880 and ask to speak to a Human Resources Administrator.